

**CITY OF SOUTH HAVEN  
NORTH SHORE DRIVE RECONSTRUCTION PROJECT  
PROGRESS MEETING MINUTES**

SRF #5602-01

ACI Project No.: 14-0890

March 15, 2017

8:30 a.m.

## Attendees:

Corey A. Kadow, PE	Abonmarche
Christopher J. Cook, PE	Abonmarche
Anmol Shrivastava	Abonmarche
Bill Hunter	City of South Haven
Kyle Ellis	Milbocker & Sons

## cc:

Brian Dissette	City of South Haven
Larry Halberstadt	City of South Haven
Bob DeOrsey	Republic Services (Reliable Disposal)
Timothy R. Drews, PE, PTOE	Abonmarche
Mike Schultz	Abonmarche
Jeff Foster	Milbocker & Sons

**1. Old Business:**

- A. Kal Haven Trail @ Blue Star Highway Project:
  - 1. This project is currently under construction and Blue Star Hwy is closed over the Black River.
- B. Sand subbase and underdrain have been deleted from the south half of the project. Abonmarche also recommends removal on the north half where the existing subgrade passes for Class II sand.
- C. Newcome Beach Access Stairs – Newcome Beach stairs have been shifted south approximately 3' to avoid a conflict with private improvements that have been constructed within the City's right of way / easement for Newcome Street. Timber planter retaining boxes exist and encroach into the northerly right of way / easement line. Observation deck at the top of the bluff shall remain the larger expanded size as currently shown on the latest construction documents. **Stairs have had initial architectural inspection. Milbocker to get Abonmarche material certifications for lumber used.**

**2. Contractors Submittals:**

A. Abonmarche Reviewed Submittals

1. NSD - Sanitary Structures – Approved 08-31-16.
2. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 1 – Approved 08-31-16.
3. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 2 – Approved 08-31-2016.
4. Concrete Submittals – Approved 09-20-16.
5. HMA Materials Submittal (Mix Designs) – Approved 09-21-16.
6. Storm Manholes & Catch Basins – Approved 10-25-16.
7. Beach access sign submittal – Approved 11-28-16.

**3. Current Progress:**

- A. All sanitary sewer mainline should be complete by noon today.
- B. Storm sewer mainline is 95% complete from Baseline to Newcome.
- C. Crew currently on sanitary/storm service laterals, and water services between Baseline road and Newcome Street.

**4. Schedule for Next Week:**

- A. Two (2) crews will be on sanitary laterals within the Phase III area next week.
- B. Storm sewer installation from Newcome Street to Brockway Avenue.
- C. Storm laterals late in the week on the stretch from Newcome to Brockway.
- D. Possible water service work also (as-needed).
- E. Comcast/Frontier utility relocation work. **Abonmarche to follow up** with utility companies.

**5. Staking Needs:**

- A. Storm sewer catch basins on the west side of NSD within Phase III. Request has previously been submitted.

**6. Pay Estimates:**

Pay Estimate	Amount	Cumulative Total	Status
1 - September	\$111,913.06	\$111,913.06	Approved
2 - October	\$321,737.87	\$433,650.93	Approved
3 - November	\$401,261.78	\$834,912.71	Approved
4 - December	\$331,484.82	\$1,166,397.53	Approved
5- February	\$39,156.30	\$1,205,553.83	Pending Approval
6 - March	TBD	TBD	Work-In-Process



**7. Change Orders**

Change Order	Amount	Cumulative Total	Status
1	\$28,665.45	\$28,665.45	Approved
2	\$4,680	\$33,345.45	Approved
3	\$32,741.25	\$66,086.70	Approved
4	TBD	TBD	

- A. Change Order No.1 – To Milbocker for approval.
- B. Change Order No. 2 - Balancing (Chop Tree Services).
- C. Change Order No. 3 – Extras & Additional Items of Work.
- D. Change Order No. 4 – Tree/landscaping revisions coming.

**8. Resident Issues**

- A. Carole Peterson (#501 NSD) Replace second curb cut near north edge of property and provide new concrete drive approach.
- B. Existing wall (#330 NSD) appears to have been damaged during the tree removal process. This damage is directly adjacent to a large (37"+ tree that was removed).
- C. Julie Wood (#234 NSD) has raised concerns about erosion within the ravine just south of her property. Homeowner has requested some rip rap be placed in the eroded area when we do our storm improvement work in that vicinity.
  - 1. Resident is concerned with the level of communication regarding construction activity and access to property.
  - 2. Resident has requested that her drive approach at #234 be widened to help in/out access over the winter.
- D. Julie Wood (#270 NSD) has informed us on 10/27/16 that her rental property has had a sewer backup in the basement. Homeowner has been in contact with the City and Abonmarche. This home has two sanitary services and the second one wasn't found until after the issue was brought to our attention. Reconnected on 10/28/16.
  - 1. Resident has requested that her drive approach at #270 be widened to help in/out access over the winter.
- E. Lynn Fedewa (#722 NSD) has stated that her irrigation in the parkway was damaged during tree removal work. City has contacted her and indicated that they repair in the spring.
  - 1. City has also received a notice of claim for a sewer back-up that occurred around January 16<sup>th</sup> or 17<sup>th</sup> of 2017.
  - 2. Homeowner has indicated that they have a storm lateral connection to the existing storm on the south side of the property. Home owner would like this one hooked back up to the new storm sewer, along with a second one on the north side of the property to pick up a sump pump line.
- F. John Beghin (#260 NSD) has a white picket fence that was damaged during removal of the existing sidewalk. Fence will need to be repaired prior to project closeout.



- G. #277 NSD has had difficulty with garbage pickup. Please relocate trash containers to the nearest side street when the road is not accessible to the garbage trucks.
- H. **Countryside Nursing & Rehabilitation** (#120 Baseline Road) needs to be notified 1-3 days in advance of closures at the Webster/North Shore Drive intersection. This facility has their main entrance off of Baseline Road, but has an employee entrance off of Webster. This entrance is also used for deliveries which happen several times a week. **Christopher had asked when Webster would be blocked when the sewer crew jumps up to Baseline. Abonmarche to notify prior to expected shutdown.**
- I. #321 NSD – Water service was turned back on after “winterization” and resulted in water in the basement. The City has provided a list of winterized homes to the Contractor. **Milbocker to put together a letter describing events that took place for the City’s files.**
- J. Marilyn Mosher (#771 NSD) – Sidewalk access due to daughter being confined to a wheel chair and school bus pickup. A small section of sidewalk (40’ +/-) will be added to connect the existing westerly sidewalk at NSD/Baseline road to the Windsurfer Condos parking lot.
- K. Bruce Linker (#244 Webster) – The City has requested that the property owner replace the chain that was blocking the south end of his driveway. This chain prevents vehicular traffic from using the access easement that connects to Woodbridge Circle to Webster Avenue. With recent rains, soft rutting ground, and buried public utilities within the easement, vehicular traffic is causing damage to private property and could potentially damage underground utilities.
- L. #336 NSD: Homeowner is replacing sewer service (customer portion), deck, and concrete driveway. Homeowner may need stakes at the proposed back of walk if Milbocker has not yet installed new sidewalk, prior to their work. Abonmarche has shown the contractors working on the house the location of the new service cleanout.
- M. **Polly Tucker (#560 NSD):** Removal/replacement of lead water service. **Hold** – Bill Hunter to follow up on this with resident.
- N. **Connie Schaffer (#735 NSD):** Resident called (269-637-6824) with claims of damage to her fence along the existing sidewalk. **Abonmarche** to look at fence after today’s meeting.

## 9. Action Items:

- A. Temporary grading permit still needed for rip rap work on Julie Wood's property.
- B. Dyckman Beach Access – We need to clean up this area and restore access to the public as soon as it's feasible.
- C. **Frontier Communications** – Frontier should be on-site early the week of 2/27 to complete the underground crossings on NSD. They have indicated that they should be complete by the end of the week, with splicing to follow.



- D. **Comcast Cable** – Comcast has just secured their PO for this week and will issue to their crews this week. Abonmarche has informed them to focus underground work on the south half of the project before moving to the north half.

## 10. Other Discussions

- A. 3M Marker balls for underground utilities.
- B. Stop Ahead signs will be added to the revised plans for the three legs of the NSD/Dyckman intersection, and the NSD/Baseline intersection. These will be updated on the revised construction plans. **Larry to contact Craig Atwood with the Allegan County Road Commission. (Abonmarche to follow up with the City on this).**
- C. Electrical conduit has been installed by Milbocker for the GRP/Kent Power portion of the project. ACI inspector will keep track of location, size, and quantity for the City. We should also incorporate this into the record drawings.
- D. Newcome Stairs tree removal. Bill Hunter is working with City personnel on the removal of this tree at the base of the new staircase.
- E. Minor sanitary manhole revisions for SAN MH #16 and SAN MH#17 near Baseline Road. Updated structure information was emailed to Contractor/Inspector on 2/28/17.
- F. **Relocated SAN MH #13** (south of Webster) from Station 33+88.27 to 33+50 to better service home #616 NSD. Invert NE shall remain at plan grade and pipe slope will change from 1.65% to 1.40%.

11. Meeting Adjourned:

9:10 a.m.

12. Next Meeting Scheduled:

Wednesday, 3/22/17 @ 8:30 a.m. @ DPW

