

# Construction Board of Appeals

## Regular Meeting Minutes

Wednesday, March 24, 2010

4:00 p.m., Council Chambers



City of South Haven

### 1. The Meeting was Called to Order by Lewis at 4:05 p.m.

### 2. Roll Call

Present: Stegeman, Lewis

Absent: Lundgren

Bill Spaeth was present representing the Building Services Department of the City.

Spaeth explained that notices were sent for a hearing by a Hearing Officer which was held a month ago. The Hearing Officer heard each person that showed up, and made an order on all five cases. Mr. John Davis, the 829 Phillips representative, did not receive a notice because the transfer of the property wasn't done until after the Hearing Officer meeting. After the hearing with the Hearing Officer, property owners were given 30 days to appeal the Hearing Officer's order. In the notification letters, property owners are informed that if they wish to appeal the order of the Hearing Officer, held on February 24, 2010, they needed to come to this meeting of the Construction Board of Appeals.

Spaeth noted that Mr. Davis is the only one here, representing 829 Phillips; the other four have not shown up. In regards to this particular case, Spaeth stated that Mark Manning, the City's legal counsel, recommend that Mr. Davis be given another 30 days to prepare a response. Since the hearing officer is not here we would need to continue this case to a meeting to be held on April 28, 2010, at 4pm.

Spaeth pointed out that after the agenda and information packet was sent out, a cost estimate for repairs was prepared for the City and plugged into the SEV of the subject property (structure and building at 539 Phillips). That determination tells the board whether or not they can order a demolition under sixty (60) days or if the board must maintain the sixty (60) days time period. Spaeth will provide this estimate to Mr. Davis today so he can prepare his presentation for the next meeting.

Spaeth noted that the other four orders stand because the people didn't show up.

Lewis stated that the meeting will be postponed until April 28, 2010.

### 3. Adjourn

Motion by Stegeman, second by Lewis, to adjourn at 4:15 p.m. All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom

Recording Secretary