

**South Haven Area Recreation Authority (SHARA)  
Regular Meeting**

**Tuesday, May 19, 2015  
7:00 p.m., South Haven Charter Township Hall**

**MINUTES**

**1. Call to Order**

Meeting Opened at 7:00 p.m.

**2. Roll Call**

Members Present: Mr. Ross Stein, Mr. Dennis Fitzgibbon, Mr. Dana Getman, Dr. Robert Herrera

Absent: Mr. Mark McClendon

Guests: Mr. Brian Dissette, City Manager, City of South Haven  
Mr. Lloyd Tippman, South Haven Charter Township  
Planning Commission

**3. Approval of Meeting Minutes:**

**March 17, 2015 Board Meeting: Motion by Getman, seconded by Fitzgibbon to approve the minutes as presented. All in favor, motion carried.**

**4. Approval of Agenda:**

**Motion by Herrera, seconded by Getman to approve the agenda of the May 19, 2015 meeting. All in favor, motion carried.**

**5. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda:**

**6. Approval of the SHARA Finance Reports:**

- a) The board discussed the SHARA Finance Report, noting the SHARA account now has a balance of \$118,346.96.

**Motion by Fitzgibbon, seconded by Herrera to approve the SHARA finance report. All in favor, motion carried.**

- b) The board was updated on the SHARP account, which now has a balance of \$33,625.58.

**7. SHARA Board received an update on the site plan approval for the Pilgrim Haven Project:**

The board was provided an update on the status of the site plan approval for the first phase of the Pilgrim Haven natural area. Dissette updated the board on the recent approvals issued by the South Haven Charter Township Planning Commission and the Township Board, for the Pilgrim Haven Natural Area's first phase site plan. Dissette noted that the site plan approval was issued, but a variety of rules and requirements were included in the approvals. Dissette and Stein described the site plan requirements to the board. Dissette noted that at the board's July meeting, he will attempt to have a resolution prepared for the board's usage, which will formally adopt the stated rules. Further, Dissette noted that he will work to prepare cost estimates for the additional site plan requirements, and present those items to the board at the July meeting.

#### **8. SHARA Board received an update on the SHARP project site:**

The board was provided an update on the status of the SHARP project site. Dissette reviewed the SHARP site alternative property listing with the board. The board discussed the properties included in the listing. Dissette sought the board's position on the submission of a Michigan Natural Resources Trust Fund grant application for the acquisition of SHARP site alternate property. Dissette noted that the grant application would be due in April, 2016. Dissette described an interest in submitting a grant application that could cover potentially two thirds of the cost of land acquisition. The board expressed interest in the grant application process. Dissette noted that the sale of the Casco land could be used to fund the local match for the grant application, and the remaining sale proceeds could be earmarked for capital improvements to the site. The board expressed support for the proposed process.

The board discussed short term improvements for the current soccer fields, located at the intersection of Broadway & Aylworth, owned by South Haven Public Schools. Dissette presented a brief report on proposed "short term" improvements for the fields. The board expressed support for the proposed improvements. Herrera expressed support for the improvements and an interest in working on a field use policy for the site. Dissette agreed to have refined cost estimates and funding plans for the board's review at the July meeting.

#### **9. Staff member comments:**

No comments.

#### **10. Board member comments:**

No comments.

#### **11. Adjourn**

**Motion by Getman, seconded by Fitzgibbon to adjourn the meeting. All in favor, motion carried. The meeting was adjourned at 8:08 p.m.**

Respectfully submitted by,

Brian Dissette  
City Manager, City of South Haven